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To the Parents and Guardians of Students in Grades 9-12 Concerning On-Line Access to Student Grades and Attendance

Dear Parents and Guardians,

The Millis Public Schools has initiated a pilot system in the Millis High School called **PowerSchool Parent/Student Access (PowerSchool PSA)**. PowerSchool is our student information system and it's used to track student data, schedule classes and to store attendance and grading information. The goal of this initiative is to improve communication between home and school by providing students and parents' immediate access to attendance, assignments and grades from any Internet connected computer.

During this pilot, parent and students will be given access to PowerSchool PSA. We ask that you read over the enclosed materials and check out the Millis website for additional useful information (www.millisps.org). You will find that the PowerSchool PSA Guide and the PowerSchool PSA Frequently Asked Questions located on the website are especially helpful. There will also be a PowerSchool PSA Information Night on **Thursday, January 24th from 7:30 PM -8:30 PM in the Middle/High School Cafeteria.**

Enclosed are the Acceptable Use Guidelines and the student and guardian login information for the system. Please review these guidelines before using the system. **The system will not be available to log into until Friday, February 1st after 9:00 AM.** In order to maintain secure web access, an encryption method, SSL is employed. SSL protects data transmitted using an Internet browser. By signing the acceptable use guidelines you agree to the practices and communication expectations. Please review these with your child. Inappropriate access or misuse of the system will result in loss of access.

In March, we will be sending out a survey for parents to complete to let us know how you feel about the new system and whether or not you find it helpful in supporting your child's learning at Millis High School. We look forward to a successful implementation of PowerSchool PSA.

Sincerely,

Robert Mullaney
Principal
Millis High School

Small School... Big Family