

## **PowerSchool Parent/Student Access Acceptable Use Guideline**

1. The sole purpose of PowerSchool Parent/Student Access is to provide academic/attendance data to parents/guardians for *their* student(s) only and to provide this same data to the student.
2. The parent/guardian is given a username and password specific to each student that attends the Millis Middle/High School. It is the sole responsibility of the parent/guardian to protect the security of this username and password. Each student will be issued a different username and password and will be expected to secure his/her access. The district accepts no responsibility in the event the username and password is shared, given, stolen, or in any other way, becomes the possession of a person other than the parent/guardian/student. In the event of a username and/or password being compromised, the parent/guardian can contact the Millis Middle/High School office to have them changed.
3. Only one parent/guardian is given the access information via US Mail or to a parent email. We will not send the access codes home with the student or give out the codes over the phone.
4. Users of this system shall not use a username and password that has been assigned for use to another individual. Individual student information should be kept confidential.
5. The PowerSchool Parent/Student Access system is secured by SSL encryption, the recommended industry standard. Users of the system should be aware that most email communications are not encrypted, nor can they be guaranteed to be private.
6. Student access differs from parent access only in that students cannot email their teachers through the system. Students should always go to their teachers directly about their academic progress.
7. Email communication between parent/guardians and teachers should be kept to informational dialog (i.e. work passed in, grade received, meeting dates). Information that is personal in nature should not be communicated via email but rather through a teacher conference.
8. Abusive language or harassment of any kind will not be tolerated and will result in immediate termination of access.
9. Should misuse of the above conditions occur, access will be terminated.